



Bear River Association of Governments
Community Action Services and Food Bank
Five County Association of Governments
Ogden-Weber Community Action Partnership
Open Doors
Six County Association of Governments
Southeastern Utah Association of Local Governments
Uintah Basin Association of Governments
Utah Community Action

Employment Application

PERSONAL INFORMATION			
Last Name	First Name	M.I.	
Street Address	City	State	Zip
Home Phone: _____ Cell Phone: _____ E-Mail Address: _____			
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, are you eligible to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you any current or past legal issues that staff should know about? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please explain nature below. (Convictions are evaluated for each position and are not necessarily disqualifying)			
Position you are applying for: _____		If employed, are you willing to accept the approved salary for this position? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Available to work: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal			
Date available to start work:		Salary Desired:	
Have you ever been employed by CAP Utah before? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, when?			

EDUCATION	Have you graduated from high school or received a GED? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, circle the highest grade completed:		
School Name	Location	Major	Degree/Certificate Received or Years Attended

Other training, certifications or licenses held: _____

REFERENCES	List three people who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.		
Name	Present Business or Home Address	Business or Occupation	Phone Number

Please list any relevant volunteer experiences: _____

Please describe why you are a good fit for this position: _____

Potential employees will be asked to complete a FBI/fingerprint-based background check prior to employment. CAP Utah can reimburse for costs of conducting a finger-print background search in such cases. Do you agree to provide to provide a copy of a background search if required?

Yes NO

- ☐ I have completed this application truthfully and to the best of my ability. I acknowledge that providing false information may be grounds to remove my application for consideration or termination if I am offered this position.
- ☐ I agree to send a resume to director@caputah.org before the application deadline. I acknowledge that my application is incomplete without my resume.
- ☐ I acknowledge that if hired, I will follow the Code of Conduct and any CAP Utah policies on sexual harassment, conflicts of interest, discrimination, and additional policy required by law and/or approved by the CAP Utah Board.

Signature of Applicant

Date

COMMUNITY ACTION PARTNERSHIP OF UTAH IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of Community Action Partnership of Utah to provide and promote equal opportunity employment, compensation and other terms and conditions of employment without discrimination because of race, color, sex, religion, national origin, age or disability. Community Action Partnership of Utah provides reasonable accommodations to the known disabilities of applicants in compliance with the Americans with Disabilities Act.