



AmeriCorps VISTA Digital Equities Resource Development Specialist

Grow your future in the beautiful mountains, deserts, and national parks of Utah. Join Utah's poverty-fighting network in working towards digital equity in Rural Utah.

Summary:

Members will alleviate the causes and conditions of poverty by creating lasting digital equity tools and resources to increase broadband access and decrease broadband cost burden in rural areas of Utah. This includes conducting needs assessments, planning, and fundraising.

Member Objective:

The goal of this project is to create lasting digital equity tools and resources to increase broadband access and decrease broadband cost burden in rural areas of Utah.

This goal will be achieved through developing sustainable resources to provide ongoing resources to Community Action Agencies in Rural Utah to enhance current digital equity work and creating tools that measure the impact of digital equity efforts for agencies, stakeholders, and the public. The resources developed will fill gaps in services that are identified by stakeholders in broadband equity planning and through front-line staff at these local agencies.

About CAP Utah:

Established in 1994, Community Action Partnership of Utah (CAP Utah) is the statewide association for Utah's nine Community Action Agencies. The Community Action network envisions an end to poverty in Utah. Our member agencies work toward this vision every day by providing services to low-income families and individuals across the state.

CAP Utah leads, strengthens, and supports the Community Action network by working with community stakeholders to advocate for vulnerable populations, build thriving communities, and end poverty.

Our office is located in Layton, Utah, near Hill Air Force Base and a short drive from world-class skiing and outdoor recreation. It is also a short commute from Salt Lake City.



Mandatory Member Qualifications:

AmeriCorps VISTA Members must follow the VISTA terms of service, which mandate that Members should –

- Be 18 years old
- Be a U.S. citizens, nationals, or legal residents
- Successfully complete a criminal background check
- Be Committed to VISTA services full-time
- Avoid Political advocacy, organizing, and/or demonstrating while on VISTA duty, or while perceived to be on duty, are prohibited

Desired member qualifications:

The AmeriCorps VISTA Member will -

- have the ability to utilize Office 365 products for collaboration, including Microsoft Teams, SharePoint, PowerPoint, Excel, and Word
- be proactive and willing to create relationships with Community Action Staff, partners, stakeholders, and potential funders
- complete online learning through platforms such as Moodle
- have excellent written and verbal skills
- have access to a vehicle for traveling

Desired Level of Education:

It is recommended that Members have some college education or related experience, however, CAP Utah can work with a member with at least a High school diploma / GED

Desired Member Skills / Interest Areas:

- Communications
- Computers/technology
- Fundraising/grant writing
- Writing/editing
- General skills
- Nonprofit Mgmt
- Social services



Why Volunteer with CAP Utah?

In addition to benefits offered to AmeriCorps Members (educational awards, living stipends, etc), CAP Utah will provide opportunities to participate in in-person and virtual trainings. Members will increase their fundraising skills while developing relationships with Community Action Agencies across Utah and within the Intermountain West and Northern Plains areas. CAP Utah allows for flexible schedules and remote work.

CAP Utah also allows for remote work within Utah, provides a monthly telephone/communication stipend, reimburses travel related expenses, and Permits attendance at school during off hours

Start and end dates:

June 1, 2023 – May 31, 2024; additional terms may be available based on resources and project needs.

Additional Information:

You can learn more about the work of CAP Utah and the statewide Community Action Network by visiting www.caputah.org. You can also email us at info@caputah.org or director@caputah.org.

What to know about Utah:

Utah is one of the fastest growing states in the country and is becoming more diverse. It is known for its beautiful national parks and moments, world-class skiing, and events like the Sundance Film Festival. Utah is also known for its civic engagement and ability to mobile resources to build people and communities.

Dates for Accepting Applications:

Accepting applications from: **April 20, 2023**

Application deadline: **May 10, 2023**

How to Apply:

Please email info@caputah.org a resume and cover letter. If recommended for service, you will be directed to a more formal application process.